



**Proofecto**  
524 Bayfield St. N.,  
Unit 20028  
Barrie, Ontario  
L4M 6E9

## MUTUAL NON-DISCLOSURE AGREEMENT

This Non-disclosure Agreement (this "**Agreement**") is made effective as of \_\_\_\_\_, (the "**Effective Date**"), by and between **Proofecto**, 524 Bayfield Street North, Unit 20028, Barrie Ontario, and \_\_\_\_\_ ("**CLIENT**").

Given their mutual need to share confidential information with each other, Proofecto and the Customer agree to the confidentiality restrictions on such shared information contained in the present Agreement. As used in this Agreement, "Owner" may refer to either party and designates the party sharing information, and "Recipient" may refer to either party and designates the party receiving information.

I. **CONFIDENTIAL INFORMATION.** The term "Confidential Information" means any information or material which is proprietary to the Owner, whether or not owned or developed by the Owner, which is not generally known other than by the Owner, and which the Recipient may obtain through any direct or indirect contact with the Owner.

A. "**Confidential Information**" includes without limitation:

- business records and plans
- financial statements
- customer lists and records
- trade secrets
- technical information
- products
- inventions
- product design information
- pricing structure, discounts, and costs
- computer programs and listings
- source code and/or object code
- copyrights and other intellectual property and other proprietary information.

B. "**Confidential Information**" does not include:

- matters of public knowledge that result from disclosure by the Owner;
- information rightfully received by the Recipient from a third party without a duty of confidentiality;
- information independently developed by the Recipient;
- information disclosed by operation of law;
- information disclosed by the Recipient with the prior written consent of the Owner; and
- any other information that both parties agree in writing is not confidential.

II. **PROTECTION OF CONFIDENTIAL INFORMATION.** The Recipient understands and acknowledges that the Confidential Information has been developed or obtained by the Owner by the investment of significant time, effort and expense, and that the Confidential Information is a valuable, special and unique asset of the Owner which provides the Owner with a significant competitive advantage, and needs to be protected from improper disclosure. In consideration for the receipt by the Recipient of the Confidential Information, the Recipient agrees as follows:



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A. **No Disclosure.** The Recipient will hold the Confidential Information in confidence and will not disclose the Confidential Information to any person or entity without the prior written consent of the Owner. In the event that the Recipient becomes required by law or legal process to disclose any Confidential Information, the Recipient will give the Owner prior written notice so that the Owner may have the opportunity to limit or avoid such disclosure. If the Recipient is nevertheless required by law or legal process to disclose Confidential Information, the Recipient may do so and will use its best efforts to ensure that any disclosed Confidential Information is kept confidential by the receiving legal authority.

B. **No Copying/Modifying.** The Recipient will not copy or modify any Confidential Information without the prior written consent of the Owner.

C. **Unauthorized Use.** The Recipient shall promptly advise the Owner if the Recipient becomes aware of any possible unauthorized disclosure or use of the Confidential Information. Each party agrees that it will treat the Confidential Information of the other party in the same manner it treats its own Confidential Information that it does not wish to disclose to the public, but in all events each party agrees to use at least a reasonable degree of care to protect the Confidential Information of the other party.

D. **Application to Employees.** The Recipient shall not disclose any Confidential Information except to those employees or other representatives who are required to have the Confidential Information in order to perform their job duties in connection with the limited purposes of this Agreement. Each employee or other representative to whom Confidential Information is disclosed shall be directed to carefully guard and not disclose the Confidential Information.

III. **UNAUTHORIZED DISCLOSURE OF INFORMATION - INJUNCTION.** If it appears that the Recipient has disclosed (or has threatened to disclose) Confidential Information in violation of this Agreement, the Owner shall be entitled to an injunction to restrain the Recipient from disclosing the Confidential Information in whole or in part. The Owner shall not be prohibited by this provision from pursuing other remedies, including a claim for losses and damages.

IV. **RETURN OF CONFIDENTIAL INFORMATION.** Upon the written request of the Owner, the Recipient shall return to the Owner all written materials containing the Confidential Information. The Recipient shall also deliver to the Owner written statements signed by the Recipient certifying that all materials have been returned within five (5) days of receipt of the request.

V. **RELATIONSHIP OF PARTIES.** Neither party has an obligation under this Agreement to purchase any service or item from the other party, or commercially offer any products using or incorporating the Confidential Information. This Agreement does not create any agency, partnership, or joint venture.

VI. **NO WARRANTY.** The Recipient acknowledges and agrees that the Confidential Information is provided on an "AS IS" basis. THE OWNER MAKES NO WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE CONFIDENTIAL INFORMATION AND HEREBY EXPRESSLY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL THE OWNER BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES IN CONNECTION WITH OR ARISING OUT OF THE PERFORMANCE OR USE OF ANY PORTION OF THE CONFIDENTIAL INFORMATION. The Owner does not represent or warrant that any product or business plans disclosed to the Recipient will be marketed or carried out as disclosed, or at all. Any actions taken by the Recipient in response to the disclosure of the Confidential Information shall be solely at the risk of the Recipient.



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**. LIMITED LICENSE TO USE.** The Recipient shall not acquire any intellectual property rights under this Agreement except the limited right to use as set forth above. The Recipient acknowledges that, as between the Owner and the Recipient, the Confidential Information and all related copyrights and other intellectual property rights, are (and at all times will be) the property of the Owner, even if suggestions, comments, and/or ideas made by the Recipient are incorporated into the Confidential Information or related materials during the period of this Agreement.

VII. **NON-SOLICITATION.** During the term of this Agreement and for 12 months after any termination of this Agreement, Recipient will not directly or indirectly solicit, induce, recruit, encourage or otherwise endeavor to cause or attempt to cause any employee or consultant of the Owner to terminate their relationship with the Owner.

VIII. **INDEMNITY.** Each party agrees to defend, indemnify, and hold harmless the other party and its officers, directors, agents, affiliates, distributors, representatives, and employees from any and all third party claims, demands, liabilities, costs and expenses, including reasonable attorneys fees, costs and expenses resulting from the indemnifying party's material breach of any duty, representation, or warranty under this Agreement.

IX. **ATTORNEY FEES.** In any legal action between the parties concerning this Agreement, the prevailing party shall be entitled to recover reasonable attorneys fees and costs.

X. **GENERAL PROVISIONS.** This Agreement sets forth the entire understanding of the parties regarding confidentiality. This Agreement shall survive for a period of two years from the date of this Agreement. Any amendments must be in writing and signed by both parties. This Agreement shall be governed by and construed in accordance to the law of Ontario, Canada, and the parties agree to submit to the exclusive jurisdiction of the courts located in Toronto, Ontario, Canada. This Agreement shall not be assignable by either party. Neither party may delegate its duties under this Agreement without the prior written consent of the other party. The confidentiality provisions of this Agreement shall remain in full force and effect at all times after the effective date of this Agreement. If any provision of this Agreement is held to be invalid, illegal or unenforceable, the remaining portions of this Agreement shall remain in full force and effect and construed so as to best effectuate the original intent and purpose of this Agreement.

**Signed For PROOFECTO By:**

**Signed for by CLIENT By:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name (Print or Type)

\_\_\_\_\_  
Name (Print or Type)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date